

Mary S. Cooke - Supervisor  
 Richard W. Crawford - Councilman  
 Gary G. Roesch - Councilman  
 Raymond A. Billica - Councilman  
 Patricia A. Frentzel - Town Clerk  
 Peter C. Godfrey - Town Attorney

Grand Island Town Hall

2255 Baseline Rd. — Grand Island, New York 14072

Time: 8:00 P.M.

**HEARING IMPAIRED LISTENING  
 DEVICES AVAILABLE ON REQUEST**

In the event of a fire or other emergency, please follow the exit signs that are provided in this room and throughout Town Hall.

	TITLE:	DISPOSITION:
I	<b>ROLL CALL:</b> Town Clerk	All Present
II	<b>INVOCATION:</b> St. Martin-in-the-Fields Episcopal Church	Rev. Earle King
III	<b>PLEDGE:</b> Councilman Richard Crawford	
IV	<b>PUBLIC COMMENTS:</b> - AGENDA ITEMS ONLY	Speakers: None
V	<b>MINUTES:</b> 1. Approve Minutes of Workshop Meeting #82, December 6, 2011 2. Approve Minutes of Workshop Meeting #83, December 17, 2011 3. Approve Minutes of Workshop Meeting #84, December 19, 2011 4. Approve Minutes of Regular Meeting #23, December 19, 2011 5. Approve Minutes of Workshop Meeting #85, December 22, 2011	Roesch/Crawford, Approved 4-0
VI	<b>CONSENT AGENDA:</b> 1. Meeting Minutes – Board of Architectural Review – November 15, 2011 2. Meeting Minutes – Grand Island Traffic Safety Advisory Board – November 8, 2011 3. The State Education Department – Grant Award Recipient 4. New York State Department of Environmental Conservation – Wetland TW-30 Boundary Delineation, Grand Island Commerce Center 5. State of New York, Department of State – CFA #2063-Scenic Woods Development Project 6. New York State Office of Parks, Recreation and Historic Preservation – Environmental Protection Fund Grant Program	Billica/Roesch, Approved 4-0
VII	<b>2012 REORGANIZATION:</b> 1. Legal Representation for the Town of Grand Island 2. Assessment Formulas Reaffirmed 3. Audit Counselors Designated 4. Budget Officer Designated 5. Building Department Re-appointments 6. Appointment – Commission of Police 7. Mileage Reimbursement 8. Town Newspaper Designated 9. Facsimile Signature of Supervisor 10. Bank Depositories Designated 11. Adopt Fee Schedule 12. Designate Harassment Complaint Officers 13. Investment Policy	1. All actions #1-28 approved as read. See minutes for details. Billica/Roesch, Approved 4-0 2. Items #29-31 – Town Hall hours Monday-Friday 8:30am-5:00p.m. Special hours for tax collection by Town Clerk. Appoint Elizabeth Wilbert as Secretary to Supervisor and Deputy Supervisor. 3. All appointments #32-41 approved as read. See minutes for details. Roesch/Crawford, Approved 4-0

Mary S. Cooke - Supervisor  
 Richard W. Crawford - Councilman  
 Gary G. Roesch - Councilman  
 Raymond A. Billica - Councilman  
 Patricia A. Frentzel - Town Clerk  
 Peter C. Godfrey - Town Attorney

## TOWN BOARD OF THE TOWN OF GRAND ISLAND

Grand Island Town Hall  
 2255 Baseline Rd. — Grand Island, New York 14072

Date: January 3, 2012

Time: 8:00 P.M.

**HEARING IMPAIRED LISTENING  
 DEVICES AVAILABLE ON REQUEST**

In the event of a fire or other emergency, please follow the exit signs that are provided in this room and throughout Town Hall.

	TITLE:	DISPOSITION:
<b>VII</b>	14. Justice Court – Monthly Payment to New York State 15. Legal Holidays 16. Bonding – Town Personnel 17. Payroll Dates 18. Authorization – Petty Cash Funds 19. Procurement Policy 20. Adopt 2012 Non-Union Salary Schedule 21. Rules and Procedures 22. Town Board Meetings Designated 23. Utilities & Health Insurance Monthly Payments 24. Workers Compensation Representatives 25. Town Memberships – State Association of Municipal Purchasing Officers, NY Planning Federation, Association of Erie County Governments, Association of Towns, NYS Government Finance Officers Association 26. Association of Towns Annual Meeting – Authorize Attendance & Delegates 27. 30-Day Extension for Filing AUD (Annual Update Document) – 2011 28. Date to Audit Bills 29. Town Hall Hours 30. Supervisor’s Appointment – Secretary 31. Deputy Supervisor 32. Appointment – Architectural Review Board 33. Appointment – Commission for Conservation of the Environment 34. Appointments – Economic Development Advisory Board 35. Appointment – Town Historian 36. Appointments – Historic Preservation Advisory Board 37. Appointment – Library Trustee 38. Appointments – Parks & Recreation Advisory Board 39. Appointment – Planning Board 40. Appointments– Traffic Safety Advisory Board 41. Appointments – Zoning Board of Appeals	
<b>VIII</b>	<p><b><u>COMMUNICATIONS –TOWN BOARD:</u></b>  <b><u>SUPERVISOR – MARY COOKE:</u></b></p> 1. Resignation – Town Board Council Member 2. Appointment – Council Vacancy 3. Authorize Supervisor to Sign Agreement – Network Services, 2012 Computer Support Agreement	1. Mary S. Cooke, effective December 31, 2011. No Action by the Town Board 2. A. Appoint Shelia Ferrentino to fill council vacancy for one year Cooke/Crawford – Yes 2 Roesch/Billica – No 2 Not Carried B. Motion by Roesch to appoint Mike Madigan to fill vacancy – Not seconded – Motion Failed 3. Crawford/Roesch, Approved 4-0

Mary S. Cooke - Supervisor  
 Richard W. Crawford - Councilman  
 Gary G. Roesch - Councilman  
 Raymond A. Billica - Councilman  
 Patricia A. Frentzel - Town Clerk  
 Peter C. Godfrey - Town Attorney

## TOWN BOARD OF THE TOWN OF GRAND ISLAND

Grand Island Town Hall

2255 Baseline Rd. — Grand Island, New York 14072

Date: January 3, 2012

Time: 8:00 P.M.

**HEARING IMPAIRED LISTENING  
DEVICES AVAILABLE ON REQUEST**

In the event of a fire or other emergency, please follow the exit signs that are provided in this room and throughout Town Hall.

	TITLE:	DISPOSITION:
	<b><u>COMMUNICATIONS – OTHER TOWN OFFICIALS:</u></b>	
<b>XIX</b>	<b><u>TOWN CLERK – PATRICIA A. FRENTZEL:</u></b> 1. Appointment – Registrar of Vital Statistics 2. Appointment - Deputies 3. Local Government Records Management Improvement Fund – Grant 2011-2012	1. Appoint Patricia Frentzel, four-year term expiring December 31, 2015. Crawford/Billica, Approved 4-0  2. Karen Cooney, Betty Lantz, Becky Stufkosky, Sally Kaiser. No action by the Town Board  3. Edie Thompson, PT Imaging Clerk, effective January 4, 2012. No action by the Town Board
<b>X</b>	<b><u>HIGHWAY SUPERINTENDENT – JAMES TOMKINS:</u></b> 1. Request Permission to Send Vehicles to Auction	1. Roesch/Crawford, Approved 4-0
<b>XI</b>	<b><u>DEPARTMENT OF ENGINEERING &amp; WATER RESOURCES – JOHN WHITNEY:</u></b> 1. Wastewater Treatment Plant Operator Assistant – Salary Adjustment	1. Training Completed. Adjust to \$19.38/hour per ASME Contract. Crawford/Billica, Approved 4-0
<b>XII</b>	<b><u>REPORT OF THE AUDIT COMMITTEE:</u></b>	Vouchers #103240 - 103341 General               \$ 36,338.14 Highway               \$ 22,941.35 Sewer                   \$ 11,355.90 Water                   \$ 2,055.46 Capital <u>\$111,298.50</u> Total                    \$183,989.35  Roesch/Crawford, Approved 4-0
<b>XIII</b>	<b><u>UNFINISHED BUSINESS:</u></b> 1. Set Non-Union Pay Scale – 2012 & 2013	2012 Schedule adopted in Reorganization section #20. 2013 will be adopted next year.
<b>XIV</b>	<b><u>PUBLIC COMMENTS:</u></b>	Speakers: None
<b>XV</b>	<b><u>FROM THE BOARD:</u></b>	All: Happy New Year!; Decision to fill vacancy extremely difficult
<b>XVI</b>	<b><u>MEMORIAL ADJOURNMENT:</u></b> Thomas Baillie               Eleanor Aylor Conrad Tubin                 Pamela Jane Murray Linda Garlock                 Steven Majewicz Rev. Mark Illig	Adjourned at 8:35p.m. Crawford/Roesch, Approved 4-0